

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



November 14, 2014

**DIVISION MEMORANDUM**

No. 624 s. 2014

**GUIDELINES ON THE ASSESSMENT OF GRADE 9 TECHNOLOGY AND LIVELIHOOD  
EDUCATION (TLE) PUBLIC SECONDARY SCHOOL TEACHERS**

**To : Assistant Superintendents  
Education Supervisors/Coordinators  
Elementary School Heads**

1. Attached is DepEd Order No. 45 s. 2014, dated November 10, 2014, entitled "Guidelines on the Assessment of Technology and Livelihood Education (TLE) Public Secondary School Teachers" for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent	(032) 556405
Asst. Schools Division Superintendent	(032) 414-7457
Accounting Section	(032) 254-2632
Disbursing Section	(032) 255-4401
Admin/Legal	(032) 253-7847

Website: [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add: [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)



Republic of the Philippines  
**Department of Education**

10 NOV 2014

DepEd ORDER  
No. **45**, s. 2014

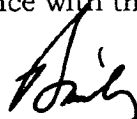
**GUIDELINES ON THE ASSESSMENT OF GRADE 9 TECHNOLOGY AND LIVELIHOOD  
EDUCATION (TLE) PUBLIC SECONDARY SCHOOL TEACHERS**

To: Regional Directors  
Schools Division Superintendents  
Heads, Public Secondary Schools  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of Joint Circular No. 1, s. 2014 dated September 9, 2014 entitled *Assessment of DepEd Technology and Livelihood Education (TLE) Grade 9 Public Secondary School Teachers* approved by the Technical Education and Skills Development Authority (TESDA) and the Department of Education (DepEd).
2. The Joint Circular aims to provide TLE teachers with an additional credential that will certify their competence to teach a technical-vocational course and be assessed by the end of year 2014.
3. The TLE regional supervisors shall be responsible for the assessment and certification process.
4. The steps on the assessment and certification process below shall be observed.
  - a. The TLE teachers who will undergo assessment shall be provided with Travel Authority duly signed by their respective school heads.
  - b. The TLE teacher shall attach a Certificate of Appearance from the Assessment Center (AC) to support their claim for the meal allowance.
  - c. The AC shall present to the regional office (RO) a Statement of Account equivalent to the number of teachers assessed.
  - d. The AC shall attach the teacher's certificates to the Statement of Account.
  - e. The regional director through the TLE regional supervisor shall manage the fund for the assessment of the TLE teachers.
  - f. In case they only receive a Certificate of Competency (COC), the TLE teacher will go back for assessment of the other competencies. However, they will have to pay for the assessment fee on their own.
  - g. It is expected that all TLE teachers should be assessed and certified at the end of 2014.

5. The RO will submit a report on the list of names per school/schools division/region of assessed Grade 9 TLE teachers per specialization, including those by its TESDA Assessment Centers. This list shall be submitted to the **Bureau of Secondary Education (BSE)-Curriculum Development Division (CDD)**, DepEd Central Office, 3<sup>rd</sup> Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City.

6. Immediate dissemination of and strict compliance with this Order is directed.



**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.:

As stated

Reference:

N o n e

To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENT  
Learning Area, TECHNOLOGY AND LIVELIHOOD EDUCATION  
POLICY  
RULES AND REGULATIONS  
SECONDARY EDUCATION  
TEACHERS

Madel: Guidelines on Assessment of Grade 9  
0723-October 22, 2014/10-24/10-29/11-3



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

JOINT CIRCULAR No. 1 s. 2014  
September 9, 2014

---

**TO :** DepED and TESDA Regional Directors  
TESDA Provincial Directors  
Schools Division Superintendents  
All Public Secondary School Heads

**SUBJECT: Assessment of DepED Technology and Livelihood Education (TLE) Grade 9 Public Secondary School Teachers**

In line with the goal of the K to 12 Basic Education Program (BEP) to produce graduates who are ready for higher education, middle level skills development, employment and entrepreneurship, the Department of Education (DepED) and Technical Education and Skills Development Authority (TESDA) hereby issue a joint circular to hold the Assessment of Grade 9 TLE Teachers. All TESDA Regional Offices (ROs) are hereby instructed to facilitate the assessment of the DepED teachers through DepED Regional Offices (ROs) and Division Offices (Dos).

**I. Rationale**

Section 13.2 of the Implementing Rules and Regulations of the Enhanced Basic Education Act of 2013 provides that teachers who will teach specialized subject in the secondary education shall possess the necessary certification issued by TESDA.

The provision in TESDA Circular No. 09, series of 2014, *Implementing Guidelines on the Conduct of the 2014 National Competency Assessment and Certification (NATCAC)*; states that one of the target clients for NATCAC is the Department of Education public school teachers.

TESDA is committed to assist the Department of Education in the assessment of its Technology and Livelihood Education (TLE) Grade 9 teachers, including the implementation of mandatory assessment of students under the K to 12 BEP. All TESDA Regional Offices are hereby instructed to facilitate the assessment of the DepEd teachers through DepED ROs and DepED DOs under the NATCAC program.

## **II. Purpose**

To provide TLE teachers with an additional credential that will certify their competence to teach a technical-vocational course and be assessed by the end of year 2014.

## **III. Coverage**

This Circular covers the region and division offices and public secondary schools of DepEd and regional and provincial offices of TESDA.

## **IV. Guidelines**


The following arrangements on the assessment of Grade 9 TLE teachers shall be followed:


1. By the end of December 2014, the TESDA and DepEd ROs shall ensure that all TLE teachers handling Grade 9 must have been assessed and certified.
2. The DepEd ROs shall coordinate with the TESDA ROs regarding the schedule of the TLE teachers. (Attached herewith are the lists of teachers, by qualification, by province).
3. The TESDA Regional and Provincial Offices (POs) shall coordinate the schedule of assessment in TESDA-accredited assessment centers and venues. The schedule of the NATCAC for the DepEd teachers shall be extended until 30 November 2014.
4. The DepEd Central Office (CO) shall subsidize the cost of assessment at P550.00 per teacher regardless of the qualification. The P550 subsidy shall include the P50.00 certification fee (cost of the National Certificate and/or Certificate of Competency). The corresponding amount shall be downloaded by the DepEd CO to the DepEd (ROs). However, for qualifications costing more than P550.00, the balance, maximum of P500.00 shall be shouldered by TESDA RO chargeable against the NATCAC budget.
5. The TESDA-Accredited Assessment Center (AAC) shall submit to the TESDA – PO a Statement of Account equivalent to the number of teachers who were assessed by the Center.
6. The TESDA-PO shall submit to the TESDA–RO the statement of account together with the National Certificates of successful teachers who were found competent during the assessment.
7. The TESDA–RO shall forward the Statement of Account, including the Certificates to the DepEd (RO) for payment.

8. In case a teacher does not achieve competence in all the units of competency that comprises a qualification or he/she demonstrated competence only in some units of competency, the said teacher will shoulder the cost for re-assessment.
9. The TESDA and the DepEd ROs shall ensure that all TLE teachers must have been assessed by the end of 2014.
10. DepED and TESDA shall issue more detailed guidelines to operationalize these arrangements.

**V. Effectivity**

This Circular shall take effect immediately.

  
**EMMANUEL JOEL J. VILLANUEVA**  
Director General, TESDA

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary, DepED

TECHNOLOGY AND LIVELIHOOD EDUCATION  
 Number of Grade 9 TLE Teachers to be assessed

Number of Teachers per Region	Home Economics								Agri-Fishery				Industrial Arts							ICT			Total	
	Beauty Care	Caregiving	Cookery	Dressmaking	Front Office	Handicraft	Household Services	Animal Production	Crop Production	Aquaculture	Food Processing	Horticulture	Automotive	Carpentry	Consumer Electronics Servicing	Electrical Installation and Maintenance	Masonry	Plumbing	RAC	SMAW	Computer Hardware Servicing	Contact Center Services		Technical Drafting
I	106	32	387	75	3	28	28	42	162	45	76	23	12	74	38	68	20	19	1	18	336	4	57	1654
II	48	9	117	45	0	8	9	9	75	6	63	32	6	35	18	42	7	15	0	12	67	2	41	666
III	171	60	278	87	39	27	54	36	131	15	90	84	12	45	39	55	2	2	7	43	217	0	113	1607
IV-A	149	59	428	191	27	0	79	32	92	15	12	84	55	16	84	94	0	0	17	37	129	19	171	1790
IV-B	60	6	184	56	4	4	13	11	111	12	18	14	1	52	8	35	5	3	0	18	100	5	26	746
V	50	13	166	54	9	7	74	142	208	35	24	9	39	22	46	0	0	0	4	7	60	25	75	1069
VI	201	83	524	207	3	51	70	65	317	30	56	94	32	124	39	140	17	9	35	67	336	30	136	2666
VII	204	109	684	240	24	77	165	80	284	37	95	137	47	105	61	154	15	14	13	63	425	47	84	3164
VIII	62	13	308	72	10	18	38	19	120	22	24	43	11	35	21	74	1	1	1	19	119	5	31	1067
IX	103	29	181	102	0	27	53	20	68	49	67	70	15	63	24	91	35	21	8	50	148	2	52	1278
X	74	42	85	51	1	26	29	33	79	11	40	23	36	41	36	45	25	3	4	18	77	4	34	817
XI	108	17	205	48	21	17	43	7	103	3	22	40	8	24	12	73	9	4	5	39	139	0	12	959
XII	65	15	128	53	1	18	20	46	71	4	38	61	10	43	11	33	6	5	9	19	84	0	20	760
CAR	21	9	123	58	5	9	14	12	47	0	12	23	14	60	1	30	11	1	0	3	74	1	21	549
CARAGA	51	19	174	41	7	12	28	16	69	14	43	46	12	48	9	35	6	8	1	7	66	5	18	735
ARMM	16	2	63	92	1	3	5	18	10	19	78	58	12	22	3	7	0	1	2	5	34	5	8	464
NCR	51	48	217	0	12	5	69	1	5	9	2	5	15	32	71	146	0	0	3	26	95	0	12	824
TOTAL	1540	565	4252	1472	167	337	791	589	1952	326	760	846	337	841	521	1122	159	106	110	451	2506	154	911	20815